

PURCHASE ORDER
SENATE OF THE PHILIPPINES
Entity Name

Supplier : BRILLIANT LIGHT TRADING AND ELECTRICAL SERVICES	P.O. No. : PO-23-03-035
Address : 386 Dizon Townhomes, P. Guevarra St., Grgy. Maytunas, San Juan City, Metro Manila	Date : 29-March-2023
Tel No. : 346-2669 / 721-1673 / 346-2669/721-1673	Mode of Procurement: SHOPPING
TIN : 266-610-769-000	Reference P.R. No. : PR-23-02-070 LJS
	AB No. : AB-23-02-001

Attention : **MA. LOURDES JOCELYN E. BELEN**
Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY	Delivery Term : 7-15 WORKING DAYS
Date of Delivery :	Payment Term : Government Terms
	Warranty : 1 year

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	UNIT	PAPER SHREDDER, Heavy Duty Offer: FELLOWES AUTOMAX 100M Nothing Follows	1	39,789.00	39,789.00

RECEIVED
PROPERTY AND PROCUREMENT SERVICE
APR 17 2023
BY: U7 TIME: 8:42

RECEIVED
APR 12 2023
By: [Signature] Time: 2:30
Administrative Management Bureau

RECEIVED
SENATE OF THE PHILIPPINES
OFFICE OF EXECUTIVE ADMIN AND FIN
DATE: APR 12 2023
TIME: 4:13pm

RECEIVED
SENATE OF THE PHILIPPINES
APR 12 2023
BY: [Signature] TIME: 4:30 P
OFFICE OF THE DEPUTY SECRETARY
ADMINISTRATIVE AND FINANCIAL SERVICES

LEGISLATIVE ACCOUNTING SERV. C
RECEIVED
APR 12 2023
BY: [Signature] TIME: 9:24am

Grand Total: P39,789.00

(Total amount in words) **Thirty-Nine Thousand Seven Hundred Eighty-Nine Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme:

Very truly yours:

Signature over Printed Name of Supplier

ATTY. ARNEL JOSE S. BAÑAS
DEPUTY SECRETARY, ADMINISTRATIVE AND FINANCIAL SERVICES

Date

Fund Cluster:
Funds Available:

JUDITH C. JEBULAN
Director III, Legislative Accounting Service
Signature over Printer Name of Chief Accountant

ORS/BURS No. :

Date of the ORS/BURS:

Amount :

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-23-02-001) OPENED ON 2/28/2023 AND PER BAC ADVISORY RE AWARD DTD 3/27/2023

mzulueta [Signature]
3/29/2023 / 5:32:04PM

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